



COOPMANHUIJS  
BOUTIQUE HOTEL & SPA

1713



## DAY CONFERENCE PACKAGES 2017

### Full Day Conference Rate

**R400.00 per person**

#### **Includes:**

*Venue & set up*

*2 x course lunch at Helena's Restaurant, incl. 1 x soft drink*

*3 x Tea/Coffee breaks with snacks*

*Data projector, PA system & standard equipment*

*55" Wall-mounted flat panel monitor with an HDMI input at the board table for audio-visual presentations*

*2 x Mineral waters, mints & stationary*

*Complimentary Wi-Fi*

### Half Day Conference Rate

**R360.00 per person**

#### **Includes:**

*Venue & set up*

*2 x course lunch at Helena's Restaurant, incl. 1 x soft drink*

*2 x Tea/Coffee breaks with snacks*

*Data projector, PA system & standard equipment*

*55" Wall-mounted flat panel monitor with an HDMI input at the board table for audio-visual presentations*

*2 x Mineral waters, mints & stationary*

*Complimentary Wi-Fi*

## VENUE ONLY PACKAGES 2017

### Full Day Venue Only Rate

**R750.00 (1 - 8 hours)**

#### **Includes:**

*Venue*

*Complimentary Wi-Fi*

#### **Excludes:**

*Use of all equipment*

*Food & hot beverages*

*Mineral waters, mints & stationary*

**Equipment hire available at R200.00**

### Half Day Venue Only Rate

**R500.00 (1 - 4 hours)**

#### **Includes:**

*Venue*

*Complimentary Wi-Fi*

#### **Excludes:**

*Use of all equipment*

*Food & hot beverages*

*Mineral waters, mints & stationary*

**Equipment hire available at R200.00**



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## GALLERY





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## Terms and Conditions

All prices are inclusive of VAT and are subject to change without notice.

### Bookings Confirmation & Deposit

Please contact our Coopmanhuijs Boutique Hotel & Spa on 021 883 8207 or email to [info@coopmanhuijs.co.za](mailto:info@coopmanhuijs.co.za) to check the availability of the venue for your requested date.

To secure the venue and the date for the function, a non-refundable deposit of 50% of the total cost is required.

The deposit is payable within 7 days, after which these dates and venue will be reopened for other interested parties.

### Final Payment

The balance is due 30 working days before the function. Coopmanhuijs Boutique Hotel & Spa reserves the right to cancel all bookings should the balance not be paid in time. All additional expenses incurred are to be settled in full, prior to departure.

Queries relating to a particular invoice will not be sufficient reason for withholding payment on any other invoice.

### Cancellation Policy

The following amounts will be charged to the client:

Deposit 7 days after confirmation - 50% non-refundable deposit.

90 - 30 days prior to arrival - 100% of the value of the reservation.

The amount charged for total cancellation of the event will be determined by either the cancellation policy or the non-refundable deposit (whichever is greater). In case of full cancellation, the cancellation fee will bear interest of 1% above prime rate per month until paid.

### Rates

Rates are valid for the validity period stated in this package. Coopmanhuijs Boutique Hotel & Spa reserves the right to change prices, in line with price movements in the market, for dates outside the validity period. Rooms are subject to availability.

### Times

Unless otherwise agreed with Coopmanhuijs Boutique Hotel & Spa, all day conferences must end at 17h00.

### Parking

Our conference venue is situated in the main part of Stellenbosch which is unfortunately known for the lack of parking space, we cannot guarantee parking to the conference delegates and recommend that you arrive as early as possible to secure parking.

### Liability

Coopmanhuijs Boutique Hotel & Spa accepts no responsibility for:

Any loss, damage or injury to client, their guests or any of their belongings.

Items delivered by the client for the function are the clients responsibility.

Inability to perform due to power outages, strikes, or natural disasters.

The client, his/her guests or employees will be liable for any damage or injury caused to Coopmanhuijs Boutique Hotel & Spa and/or its employees.

### Damages to Property of Coopmanhuijs Boutique Hotel & Spa

The client shall be responsible for all liabilities, losses, demands, damages, costs and expenses, including (without limitation) property damages and/or personal injuries suffered or incurred by Coopmanhuijs Boutique Hotel & Spa or any employee or staff member of the Hotel.

### Smoking Policy

Smoking is not permitted in the conference venue.